

Bainbridge Island Blakely Elementary PTO  
MEETING MINUTES  
November 12, 2015

**GENERAL SESSION**

Place: Blakely Elementary Library  
Meeting called to order at 9:04 a.m.

Question: How many hours for volunteers in the month of October?

ATTENDEES: Erin Cyger, Anna Steen, Dani Stoehr, Heidi Blair, Lisa Timmins, Tricia Kurtzman, Lara Demos, Lee Muir, April Murray, Elizabeth Walsh, Julie Schick, Alison Cain, Caroline Reed, Lori Hungerford, Smiley Grace Kulesza, Heather Jo Kochevar, Lai Niimi, Maggie Donaldson, Stephanie Reese, Margaret Powers, Reese Ande

President's Report

- Welcome and Thanks of Appreciation, especially Lori Hungerford, Heidi Blair, Margaret Powers for BIPSS and Joanna (?).
- Blakely top fundraiser "Back to School" which gave a check for \$377 and a donation to the Auction.

Principal's Report

- Gov. Inslee visited the school on Monday. Toured Library, STEM Lab, Computer Lab, and Differentiation Specialist.
- New banners in the Hallways naming Character Traits. Character Trait for November & December: Gratitude
- Assembly 1<sup>st</sup> Thursday each month t introduce new character trait.  
**Emergency Preparedness.**
- Blakely Supply Container outside Art room is enough to take care of kids for 3-5 days or more.
- Emergency Prep Teams have planned and practiced. Damage Assessment Team, Search & Rescue Team, Incident Command, all play roles in emergencies.
- Fire Emergency: Meet on upper black top, attendance. Wait for word from Fire. If children are missing, then Search & Rescue. Finally, Student-Parent Reunion
- Earthquake: Drop, cover and Hold. Once shaking has stopped, proceed as in fire emergency by beginning to head to upper black top.
- Support and Security Team manages crowd control - parents picking up kids.
- Parking lot blocked off for emergency vehicles.
- Student release forms
- Parents should bring ID to checkpoint
- Intruder or Active Shooter: Lock down the building. Teachers grab students from hallways and take into classrooms. Get kids out of line of

sight. Stay in classroom until familiar voice gives all clear. Reunion at Blakely or possible other site.

Question about Volunteer hours answered. 927 hours in classrooms during October

#### Grant Report

- Heidi Blair reviewed the Grant List. 3<sup>rd</sup> year of Grants, 2<sup>nd</sup> year in cycle. Budget is \$15,000. Actual Grants \$15,500. Money overage to come from other sources.
- Anna Steen made a motion to approve the Grant Budget Lisa Timmins made a motion to second. All in favor.

#### Upcoming PTO Events

- Family Game Night 5:30-7:30
- December 7<sup>th</sup> - Holiday Shop. Donations needed.
- Square 1 Art. At 17% participation - Goal is 50%. Monday November 16<sup>th</sup> is Deadline. Special Thanks to Katie Bonano
- Auction. Invites coming in mail. 50 slots for childcare open. Class Baskets. Next week 1,2,3 grade art projects
- Poet in Residence. Lorraine Ferra working with 3<sup>rd</sup> and 4<sup>th</sup> grade right now. Will come back in Spring for 1<sup>st</sup> and 2<sup>nd</sup> grades.

General meeting adjourned at 10:35 a.m.